

Applicants are required to appear for **Virtual Interview** with prior intimation to hr@kiht.in before **23rd February 2026**. Kindly send your profile with educational certificates, pay-slips for the recent three months, experience certificates and other documents. Shortlisted Applicants will be intimated over email with interview dates (**04.03.2026, 05.03.2026, 06.03.2026 and 07.03.2026**) along with the virtual link on or before **2nd March 2026**.

Scientist - KCS

Terms of Reference:

1. Conduct external audits of organizations in accordance with applicable standards, regulatory frameworks, and certification requirements.
2. Plan, schedule, and execute audit programs including Stage 1, Stage 2, surveillance, and recertification audits.
3. Assess compliance with relevant standards such as ISO 13485, ISO 9001 or other applicable regulatory standards.
4. Evaluate quality management systems, technical documentation, risk management files, and operational controls.
5. Prepare detailed audit reports highlighting observations, non-conformities, and opportunities for improvement.
6. Verify corrective and preventive actions (CAPA) submitted by audited organizations.
7. Ensure audit processes are conducted impartially and independently in line with accreditation body requirements.
8. Maintain confidentiality and integrity of client information and audit findings.
9. Participate in auditor calibration programs, training sessions, and competency enhancement initiatives.
10. Provide technical inputs for certification decisions and audit-related documentation.
11. Support development and improvement of audit methodologies and documentation templates.
12. Travel to client sites for on-site audits and assessments as required.
13. Undertake additional responsibilities assigned by the reporting authority from time to time.

Eligibility:

1. Qualification: Master's Degree in Biomedical Engineering/Engineering or related discipline.
2. Experience: Minimum 5-10 years of relevant experience in quality systems, regulatory compliance, or certification auditing.
3. Strong knowledge of ISO standards and regulatory frameworks.
4. Experience in audit planning, execution, and reporting.
5. Certified Lead Auditor (ISO 13485 / ISO 9001 or relevant standard) preferred.
6. High level of integrity and impartiality with strong analytical and documentation skills.
7. Excellent communication and stakeholder management abilities.
8. Willingness to travel and work in dynamic audit environments.
9. Age up to 50 years.