

Applicants are required to appear for **Virtual Interview** with prior intimation to [hr@kiht.in](mailto:hr@kiht.in) before **23<sup>rd</sup> February 2026**. Kindly send your profile with educational certificates, pay-slips for the recent three months, experience certificates and other documents. Shortlisted Applicants will be intimated over email with interview dates (**04.03.2026, 05.03.2026, 06.03.2026 and 07.03.2026**) along with the virtual link on or before **2<sup>nd</sup> March 2026**.

### **Scientist-MQCI**

#### **Terms of Reference:**

1. Develop and maintain ISO 13485 QMS documentation and ISO 14971 risk management files.
2. Conduct internal audits and coordinate external audits.
3. Prepare and update scheme-related and regulatory documentation.
4. Ensure compliance with applicable medical device standards and regulations.
5. Deliver training sessions on ISO 13485 and ISO 14971 to internal and external participants.
6. Support continuous improvement and corrective/preventive action processes (CAPA).

#### **Eligibility:**

1. Qualification: Bachelor's degree in Engineering / Life Sciences / Quality Management or related field.
2. Experience: Minimum 03 - 05 years of experience in the relevant field.
3. Strong knowledge of ISO 13485 and ISO 14971 standards.
4. Experience in audit management and training delivery.
5. Technical Skill: Set experience in the field of QMS (Quality management System),Regulatory Affairs,ISO.
6. Computer literacy including advanced proficiency with Microsoft Office (Excel, Word & PPT).
7. Excellent communication and presentation skills, analytical, problem-solving skills and interpersonal abilities, Decision-making, excellent oral and written communication skills in English.
8. Must have Team Spirit, Agility, Leadership, Initiative, time management, prioritizing and the ability to handle a complex and varied workload.
9. Must maintain confidentiality and discretion in all aspects and be comfortable with a flexible working schedule to meet the needs of the Company.
10. Ability to handle urgent matters, multiple tasks, simultaneously and quickly complete the assigned tasks.
11. Willingness to Travel.
12. Age up to 35 years.