

Terms of Reference

About Medi valley Incubation Council

The innovation arm of the pioneering medical device manufacturing ecosystem, the Andhra Pradesh MedTech Zone (AMTZ), Medi Valley Atal Incubation Centre is funded by NITI Aayog under the Atal Innovation Mission. Medi Valley is the only facility in the country dedicated to health technology and located within the medical devices manufacturing epicenter.

Mentored by stalwart researchers, technology and innovation champions, leading manufacturers and eminent policy makers, Medi Valley handholds innovators along all stages from ideation to manufacturing. Enabling full access to AMTZ and its group of institutions, scientific, regulatory, manufacturing and trade facilities, Medi Valley is the only one of its kind in MedTech, Techno-Business Incubation, Need and Priority based Innovation and beyond.

Medi valley Lab's accreditation from NABL, BIS, and CDSCO is a testament to its commitment to quality, safety, and regulatory compliance in the field of medical testing and healthcare services.

Medical Technology Innovation is a multidisciplinary approach in encompassing aspect of several fields of science and engineering. Medi Valley has established state-of-the-art laboratory facility where innovators can tinker with their ideas in all domains of biomedical engineering.

Company Website:

<http://amtz.in/>

<http://kiht.in/>

<http://biovalley-amtz.in/>

<https://medivalley-aic.in/>

Job Title

Consultant – IT

Terms of Reference:

1. Network Setup & Maintenance: Install and manage LAN, WAN, and wireless networks.
2. Configure and maintain routers, switches, firewalls, and access points.
3. Hardware Management: Install and maintain servers, storage systems, and end-user devices.
4. Troubleshoot hardware issues and perform preventive maintenance.
5. Security & Compliance: Implement firewalls, VPNs, and security protocols.
6. Ensure compliance with IT policies and standards.
7. Performance Monitoring: Monitor network health using tools and optimize bandwidth.
8. Diagnose and resolve connectivity issues.
9. Support & Documentation: Provide technical support for hardware and network problems.
10. Maintain accurate documentation of configurations and inventory.
11. Inter departmental & Centralized IT co-ordination and support.
12. Associated supervision, support & training to subordinates and relevant staff.

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Eligibility:

1. Qualification-Bachelor's / Master's degree in relevant field. Preferred in computer science, IT, computer applications.
2. Experience: 5- 8 years of relevant experience.
3. Strong knowledge of TCP/IP, DNS, DHCP, VLANs, and network protocols.
4. Domain Expertise -Hands-on experience with servers, switches, and firewalls.
5. Familiarity with network monitoring tools and troubleshooting techniques.
6. Relevant similar certifications based on industry.
7. Working with enterprise-grade firewalls (Fortinet, Sophos, Cisco).
8. Managing Layer 2/Layer 3 switches and wireless controllers.
9. Experience with high-availability setups and large user environments.
10. Computer literacy includes advanced proficiency with Microsoft Office (Excel, word and PPT).
11. Excellent communication and presentation skills, analytical, problem-solving skills and interpersonal abilities, decision making, excellent oral and written communication skills in English.
12. Must have team spirit, agility, leadership, initiative, time management, prioritizing and the ability to handle a complex and varied workload.
13. Must maintain confidentiality and discretion in all aspects and be comfortable with a flexible working schedule to meet the needs of the Company.
14. Ability to handle urgent matters, multiple tasks simultaneously and quickly complete the assigned tasks.
15. Willingness to travel
16. Age up to 40 years