

Terms of Reference

About Medi valley Incubation Council

The innovation arm of the pioneering medical device manufacturing ecosystem, the Andhra Pradesh MedTech Zone (AMTZ), Medi Valley Atal Incubation Centre is funded by NITI Aayog under the Atal Innovation Mission. Medi Valley is the only facility in the country dedicated to health technology and located within the medical devices manufacturing epicenter.

Mentored by stalwart researchers, technology and innovation champions, leading manufacturers and eminent policy makers, Medi Valley handholds innovators along all stages from ideation to manufacturing. Enabling full access to AMTZ and its group of institutions, scientific, regulatory, manufacturing and trade facilities, Medi Valley is the only one of its kind in MedTech, Techno-Business Incubation, Need and Priority based Innovation and beyond.

Medivalley Lab's accreditation from NABL, BIS, and CDSCO is a testament to its commitment to quality, safety, and regulatory compliance in the field of medical testing and healthcare services.

Medical Technology Innovation is a multidisciplinary approach in encompassing aspect of several fields of science and engineering. Medi Valley has established state-of-the-art laboratory facility where innovators can tinker with their ideas in all domains of biomedical engineering.

Company Website:

<http://amtz.in/>

<http://kiht.in/>

<http://biovalley-amtz.in/>

<https://medivalley-aic.in/>

Job Title
Scientist – MVIC

Key Responsibilities

1. Project Coordination & Execution: Oversee and execute government and embassy backed incubation programs, startup cohorts, innovation challenges, and accelerator initiatives.
2. Collaborate with key stakeholders including foreign embassies, government departments, funding agencies, incubatees, and academic institutions
3. Manage incubation cohorts, entrepreneurship workshops, and startup support programs across diverse sectors including healthcare, education, and women empowerment.
4. Identify and guide startups and student entrepreneurs, review business plans, facilitate mentoring, and provide handholding support throughout the incubation lifecycle.
5. Plan and conduct innovation events, hackathons, demo days, training sessions, and financial literacy workshops to promote entrepreneurial growth.
6. Track project progress, prepare detailed reports, maintain incubation MIS, and manage content creation for newsletters, websites, and social media
7. Draft and disseminate program-related content, policy briefs, and best practices. Excellent written and verbal communication in English is mandatory.
8. Coordinate with internal teams such as E-cell, outreach, marketing and research for cohesive project delivery
9. Must be ready to relocate independently and travel based on project needs
10. Execute capacity building programs, coordinate with international bodies for innovation funding, and contribute towards strategic growth of MVIC

Qualification & Experience

1. Qualification: B.tech Biomedical, Mtech Medical Devices, MBA
2. Experience: Minimum 5+ years of experience in the relevant field.
3. Technical Skill Set experience in handling Medtech Startups.
4. Computer literacy including advanced proficiency with Microsoft Office (Excel, Word & PPT).
5. Excellent communication and presentation skills, analytical, problem-solving skills and interpersonal abilities, Decision-making, excellent oral and written communication skills in English.
6. Must have Team Spirit, Agility, Leadership, Initiative, time management, prioritizing and the ability to handle a complex and varied workload
7. Must maintain confidentiality and discretion in all aspects and be comfortable with a flexible working schedule to meet the needs of the Company.
8. Ability to handle urgent matters, multiple tasks, simultaneously and quickly complete the assigned tasks.
9. Willingness to Travel.
10. Age up to **40** years.